



Dodge County Local Emergency Planning Committee

LEPC Meeting Minutes

Wednesday, January 21, 2015

1:01 PM – 2:07 PM

Dodge County Law Enforcement Center - EOC

Members present:

Amy Nehls, Coordinator of Information
John Haase, Dodge County Highway (Alt)
Joe Meagher, Emergency Management
P.J. Schoebel, Medical Examiner
Nikki Salas, UWHP Watertown (Alt)
Kyle Roeder, Red Cross (Alt)

Sarah Neu, Member At-Large
Tony Brugger, Law Enforcement
Mary Rosecky, Public Health (Alt)
Kraig Biefeld, Watertown EMS
Nick Bruckner, Wal-Mart Facility Rep

Excused:

Dan Heim, DNR
Gary Berger, Horicon School District
Don Wellnitz, HAZMAT

Jody Langfeldt, Public Health
Dave Magnussen, Facility Rep.

Others present:

Carol Quest, Watertown Public Health
Gabrielle Petersen, Watertown/Dodge County Public Health

Joe Abbe, Wal-Mart Facility Rep (Alt)

1. Call to Order

Vice President, P.J. Schoebel, called the meeting to order at 1:01 PM. Round table introductions were done. Attendees were reminded to sign the sign-in sheet. There were enough members and alternates present for a quorum.

2. Approval of minutes of July 16, 2014

Motion by Joe Meagher, second by John Haase to approve the minutes of the July 16, 2014 meeting as presented. **Motion Carried.**

3. Correspondence

None

4. Public Comments

None

5. New EPCRA/LEPC process for Wisconsin Emergency Management

In the past Amy has submitted the LEPC meeting minutes to the regional office for each LEPC item on the plan of work. The state now has one form for the completion of the strategic plan and each of the LEPC requirements. Amy will have to complete the form and submit it for each half of the plan of work because the strategic plan update is due the first half, which will be done, but

not all the of the LEPC requirements will be completed by then, so the form will also have to be signed and submitted in the second half to reflect all the items are complete.

6. Review/Update LEPC By-Laws and Review/Designate LEPC Facility Compliance Inspector

This is an annual requirement of the LEPC for the Plan of Work (POW). After reviewing the by-laws, which also designate the facility compliance inspector as the State of Wisconsin, a motion was made by John Haase, second by Mary Rosecky to accept the by-laws dated January 21, 2015, as printed. **Motion Carried.**

7. EPCRA Public Notice – Published in Daily Citizen (1/2015)

Publishing the annual EPCRA public notice is part of the LEPC yearly plan of work (POW) requirements. The notice was published in the Beaver Dam Daily Citizen on January 13, 2015.

8. EPCRA Report

The 2015 plan of work started on October 1, 2014. Amy informed the attendees that this year the following facilities will be updated:

2015 Plan Updates:

Mayville Engineering Company – Beaver Dam Phoenix Coaters
Mayville Engineering Company – Phoenix Coaters West (Beaver Dam)
Mayville Engineering Company – Mayville
Metalcraft of Mayville
Mills Fleet Farm
Farm & Fleet of Watertown
Wal-Mart DC #7039
Grande Cheese Company – Brownsville (Completed 10/29/14)
Grande Cheese Company – Rubicon (Completed 10/22/14)
Seneca Foods Corporation (Completed 11/19/14)
Hartford Well House #15
Hartford Well House #16
Horicon Well #5
Lomira Swimming Pool
Beaver Dam Supercenter #1012
National Rivet & Manufacturing Company (Completed 12/18/14)

New Off-Site Plans:

Laack Cold Storage

As of today's meeting, the items listed above are the plans that need to be updated for the 2015 plan of work. Site plan updates that have been completed are noted. There is one new off-site plan for Laack Cold Storage that will need to be created.

9. Reports/Announcement by Groups

A. County Board – Larry Schraufnagel

None

B. Senate – Sen. Scott Fitzgerald

None

C. Law Enforcement – Tony Brugger

Tony said that the Sheriff's department has an MRAP vehicle from the 10-33 program that will be utilized by the SWAT team, if necessary. He said that the Sheriff's

department is using the new ID's issued by Emergency Management (WICAMS) for the sworn officers and will also be printing them for corrections officers.

D. Fire – Alan Mannel

Kraig gave the fire updated in Chief Mannel's absence. There will be a MABAS review tonight (1/21/15) to discuss recent MABAS calls in Dodge County. The Fire Chief's meeting will be held in Reeseville on Tuesday, January 27, 2015.

E. EMS/First Responder – Kraig Biefeld

Dodge County had several meetings in fall 2014 to discuss the EBOLA breakout, members of those meetings had continued to meet and have formed the Dodge County Healthcare Coalition, which also includes the City of Watertown. The purpose of the Dodge County Healthcare Coalition is to make local response plans for the healthcare providers (from first responders up to the hospitals) for Dodge County and its residents.

F. HAZMAT – Don Wellnitz

Amy and Joe gave the HAZMAT update in Don's absence. The Dodge County HAZMAT team responded to a call at Blue Ribbon Tank on September 17, 2014, the spiller was billed for the incident and is making payments to pay the debt. Blue Ribbon Tank also offered to conduct a special training session on tank cars for the HAZMAT team, which will be conducted in the spring. The HAZMAT team was approached by Fall River Fire Department about using their service for decontamination, since they have made it one of their specialties since the Columbus Chemical fire. In talking with Fall River Fire and the HAZMAT team it was determined that both sides would benefit if the members of the Fall River Decontamination Team would become members of the Dodge County HAZMAT team. After some discussion, it was determined that the Fall River members are Operations and Fire Fighter I trained, so they can become members of the HAZMAT team without any special requests or requirements. Amy had also talked to the state HAZMAT coordinator about this proposal and he said it would be a great use of local resources. Dodge County HAZMAT team is hoping to add the members of the Fall River Fire Department (Decontamination Team) by early this spring, so they can start attending the regular meetings and drills.

G. Medical Examiner – PJ Schoebel

PJ is a member of the state Mass Fatality Planning Team Expert Panel. PJ is also leading a group in Dodge County, including Emergency Management and Public Health, in creating a mass fatality plan for Dodge County. The team anticipates the Dodge County Mass Fatality Plan will be complete in spring.

H. Public Health – Jody Langfeldt

Mary Rosecky attended as Jody's alternate. Mary said that they have had recent calls from Residential Facilities in Dodge County due to the high amount of positive influenza tests. Public Health has been working with several of the residential facilities to provide Tamiflu to their residents and their staff. Coordinating with the facilities for Tamiflu distribution will be used to meet one of the yearly exercise requirements for Public Health. This year the cases of flu was higher than most years because the vaccine was not as effective on this year's strain of flu. Dodge County Public Health and the City of Watertown Public Health will be offering Fit Testing of N95 respirators for all Dodge County EMS/First Responder agencies, free of charge. The fit testing is an initiative of the Dodge County Healthcare Coalition to provide a service to the local responders. The need for fit testing became apparent in a preparedness poll that Dodge County Emergency Management conducted with local response agencies, in response to EBOLA. Public Health is also working on a Mass Care Plan for Dodge County and plans to have it completed by June 2015.

I. Hospital – VACANT

Nikki Salas said she is the new Watertown Hospital representative and she has also been involved in the Dodge County HealthCare Coalition and the mass fatality planning. Nikki said that in addition to sitting on the mass fatality planning team for Dodge County, she has also been helping the hospital finalize their mass fatality plan. Nikki also said that the Watertown Hospital has been offering the flu vaccine to patients being seen at the Emergency Room. Watertown Hospital finished training all the Dodge County Sheriff's deputies as well as all the municipal law enforcement officers, on the use of Narcan, in the field. Narcan prevents or reverses the effects of opioids, such as heroine. Since the training, there have been several lives saved by officers administering it. The hospital also had a HAZMAT drill in the fall of 2014 and are conducting several EBOLA drills. The City of Watertown and Watertown Hospital have also had several meetings to discuss the activation of the City of Watertown, Emergency Operations Center (EOC). The hospital has also completed building assessments with the Fusion Center in Milwaukee. Nikki is one of three representatives from Watertown Hospital that will be attending a week of HAZMAT training in Anniston, AL.

J. Volunteer Agency/Red Cross – Mary Roche

Kyle Roeder attended in Mary's absence. Kyle explained that the Red Cross just conducted a major reorganization and now 70 of Wisconsin's Counties are in one region.

K. Environment – Dan Heim

None

L. Agriculture – Jeff Hoffman

None

M. Transportation – Brian Field/John Haase

John said that the Highway Department will be getting two new trucks that will be used to apply a salt brine, which is a new way of removing ice from the roads, which Dodge County is testing.

N. Community – Sara Neu

Sara had copies of a Safety Bulletin that she shared with the attendees.

O. EPCRA Facility – VACANT & Dave Magnussen

Nick Bruckner introduced himself as the new asset protection manager for the Wal-Mart Distribution Center. Joe mentioned that he is a member of a local Fire Department and after hearing the discussion on MABAS cards he will be setting up a meeting with the Beaver Dam Fire Department to discuss the MABAS card for the distribution center.

P. Media – VACANT

None

Q. School – Gary Berger

None

R. Emergency Management – Amy Nehls & Joe Meagher

1a. Simulcasting – Simulcast of the PAGE channel was completed in 2014. Last night the County Board voted unanimous to approve a \$332,000 Capital Improvement Project to simulcast DOSO3 and DOLAW1 channels. Amy and Joe will start working with the vendor and hope to have the simulcasting of law

enforcement channels complete by spring 2015. Paging complete starting LAW in 2015.

2b. 2015 Exercise Plans – Dodge County will participated in a regional tabletop and functional exercise with the City of Watertown and Jefferson County Emergency Management on a railroad mass fatality/casualty incident in 2015. Amy is also hoping to conduct a winter weather tabletop and a COOP tabletop in 2015.

3c. Review of SOPs & SOGs for HAZMAT – The topic of adding Fall River members for decontamination purposes was discussed in the HAZMAT report (see above).

4d. WICAMS Credentialing – Joe is currently working with the Sheriff's department to get the new WICAMS credentials for the sworn officers and the corrections officers. After the initial roll-out of credential identification cards, Joe will start working with the fire departments, EMS agencies, and municipal police department to produce their credentialed identification cards.

9. Set This Year's Meeting Dates

The next meeting is scheduled for Wednesday, April 15, 2015, at 1:00 p.m. The location of the meeting will be in the Dodge County EOC. The remaining LEPC meeting dates for 2015 are July 15 and October 21 (this may need to be cancelled or rescheduled due to WEMA conference).

10. Adjournment

Motion made by John Haase, second by Joe Meagher to adjourn the meeting. **Motion Carried.** The meeting adjourned at 2:07 p.m.

Respectfully Submitted,

Amy B. Nehls
Secretary/Coordinator of Information

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.